



KPMG Ghana 2023 Training Schedule

March - November 2023



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Welcome Message



Anthony Sarpong
Senior Partner

Good Day,

We are excited to introduce to you our training plan and calendar for 2023.

At KPMG we pride ourselves in the excellent quality of service we provide our clients, and we are looking forward to sharing our knowledge and expertise with you and your organisation through our specially curated trainings and tailor made modules.



Our trainings include taxation and fiscal policy, bookkeeping and financial reporting, talent management and attraction, cyber security, corporate finance, leadership, budgeting and business planning amongst other tailor made modules which can be developed based on your organisational needs. In a world where everything is fast paced and becoming digitised, we are dedicated to ensuring that our clients stay at the forefront of all developments with our programmes.

We hope our trainings meet your learning and development needs and we look forward to partnering with you and your organisation.

Warm regards

Anthony Sarpong

Training Schedule

	21st March 2023
	9:30am - 1:00pm
Course:	Transfer Pricing and Intangibles - Value Analysis
Mode	Virtual / In-person

Course Overview:

The subject of value analysis of intangibles under transfer pricing has become paramount especially where multinational enterprises (MNEs) of all sizes are appropriately using them to allocate their profits across their various subdivisions. Over the past few years, there has been an intense scrutiny of related party transactions involving intangibles during transfer pricing audits by the Ghana Revenue Authority (GRA).

This course will essentially address the following key areas:

- Steps to identify intangibles as part of related party transactions.
- Post identification, when and how to ascertain the manner in which intangibles are adding value to the entire business of the enterprise
- Development, Enhancement, Maintenance, Protection and Exploitation functions (DEMPE)

Training Schedule



13th - 14th June, 2023



9:30am - 1:00pm

Course:

**Developments in
Taxes in the Ghanaian
Landscape - What's New**

Mode

**Virtual /
In-person**

Course Overview:

The 2023 Budget Statement and Economic Policy highlighted some major Tax Revenue proposals for Indirect taxes especially with respect to VAT.

The introduction of the issuance of VAT tax invoice to a recipient through a Certified Invoicing System (E-VAT), upfront payment of VAT by an unregistered importer among several others are matters of general concern to taxpayers.



Due to the recent amendments and ever changing scope of indirect taxation with particular interest in VAT, it has become imperative for

businesses to know the implications of these changes on their businesses. The purpose of this training is to discuss the key recent developments in this area and how businesses can navigate through the changes effectively.

This course will essentially address the following key areas:

- An overview of the VAT regime in Ghana
- Practical implementation of the new amendments to VAT.
- Understanding the Electronic VAT Invoicing System
- Effect of new 2023 amendments on business operations in Ghana

Training Schedule

 27th June, 2023
 9:00am - 12:00pm
Course: ISO 37002 Whistleblowing Management Systems
Mode Virtual / In-person

Course Overview:

One of the major problems in the fight against corruption or fraud is the fact that individuals are often too intimidated to speak out or “blow the whistle” on corrupt and unlawful activities occurring in the workplace. Moreso, it has become increasingly easy for organisations to suffer negative publicity on social media where practically anyone is provided a platform to air their concerns and grievances.

The 2020 KPMG Whistleblowing survey recommend the set up of confidential and anonymous whistleblowing hotlines for employees and external parties outside the organisation to enhance control systems and to facilitate reporting of unethical issues. In July 2021, the International Organization for Standardization (ISO) published ISO 37002 Whistleblowing Management Systems — Guidelines. This standard provides guidelines for establishing, implementing, maintaining, and continually improving a whistleblowing management system (WMS). ISO 37002 is based on the principles of trust, impartiality and protection.

This training is ideal for Management, Board of Directors, Compliance Officers, Risk Officers, Fraud Management Team, Auditors (Internal & External), Accountants, Legal Practitioners and Non-Accountants and will equip participants with practical skills on the setup of efficient whistleblowing systems that complies with ISO 37002.

Training Schedule

	8th July, 2023
	15th July, 2023
	22nd July, 2023
	29th July, 2023
	5th August, 2023
	12th August, 2023
	8:00am – 4:30pm each day
Course:	
Corporate Finance Training Program - Financial Due Diligence & Business Valuation	
Mode	Virtual / In-person

Course Overview:

The program aims to impart mastery in Financial Due Diligence & Business Valuation, enabling participants to perform in-depth financial assessments and contribute to making informed corporate investment decisions. Through rigorous instruction and practical training, the program aims to provide participants with the capability to evaluate a business' financial and operational aspects, execute due diligence, and make informed valuations.

The training includes the following modules:

1. Quantitative and Analytical Foundation
2. Earnings Quality and Balance Sheet Diagnosis
3. Modeling Financial Statements
4. Discount Rate Calibration
5. Valuation Analysis
6. Capstone Project

Training Schedule

 12th – 13th July 2023

 9:00am – 4:00pm

Course:

**Fixed Asset Management
and Accounting Training**

Mode

**Virtual /
In-person**

Course Overview:

The management of fixed assets is a significant strategic driver for businesses globally. However, several organisations are faced with key issues such as unauthorised acquisition and/or disposal of assets, inconsistent tagging of assets and incorrect valuation of assets. This translates into inaccurate reporting of fixed assets figures in financial statements, as well as ineffective resource allocation and theft of fixed assets.

Comprehensive knowledge of Fixed Asset Management is vital to helping entities develop and implement strategies to optimise and sustain their performance. This training is targeted at the overall value chain of the fixed asset management process from capital budgeting, procurement, and tagging, through to accounting for and reporting of fixed assets transactions, including depreciation, retirement, and disposals of fixed assets.

This training will focus on fixed asset planning, procurement, depreciation, retirement, impairment, capital budgeting, fixed asset management tools and techniques, and fixed asset policies.

It is ideal for finance managers, fixed asset managers and fixed asset accountants who require a detailed understanding of fixed asset management leading practice to perform their roles effectively.

Training Schedule



17th-21st July 2023



8:00am - 4:00pm

Course:

ISO/IEC 27001 Lead Implementer

Mode

Virtual / In- person

Course Overview:

The ISO/IEC 27001 Lead Implementer training course enables participants to acquire the knowledge necessary to support an organisation to effectively plan, implement, manage, monitor, and maintain an information security management system (ISMS).

With information security threats and attacks on the rise, the best form of defence is the proper implementation and

management of information security controls and best practices. Information security is also a key expectation and requirement of customers, legislators, and other interested parties.

This training is ideal for project managers and consultants involved in and concerned with the implementation of an ISMS, expert advisors seeking to master the implementation of an ISMS, individuals responsible for ensuring conformity to information security requirements within an organisation and members of an ISMS implementation team.

This training course is designed to prepare participants to implement an information security management system (ISMS) based on ISO/IEC 27001. It aims to provide a comprehensive understanding of the best practices of an ISMS and a framework for its continual management and improvement

By the end of this training course, the participants will be able to explain the fundamental concepts and principles of an information security management system (ISMS) based on ISO/IEC 27001, interpret the ISO/IEC 27001 requirements for an ISMS from the perspective of an implementer, initiate and plan the implementation of an ISMS based on ISO/IEC 27001, by utilizing PECB's IMS2 Methodology and other best practices, support an organisation in operating, maintaining, and continually improving an ISMS based on ISO/IEC 27001 and prepare an organisation to undergo a third-party certification audit.

Training Schedule

 27th - 28th July 2023

 9:00am – 4:00pm

Course:

Investigation Masterclass

Mode

**Virtual /
In-person**



Course Overview:

The increasing volume and complexity of investigations and litigation has resulted in a growing need for stakeholders to work with forensics specialists, analysts, investigators and other specialists. These specialists adopt various methodologies to answer teething questions and unearth relevant findings to a case.

Using relevant case studies and examples taken from practice, this training is designed to guide participants through the rudiments and emerging approaches in effective investigations. The training will provide insight to traditional investigation and digital investigation, as well as some common pitfalls and how to extract best value from investigations.

This course is designed for Compliance Officers, Auditors (Internal, External, Tax, IT), Accountants, Investigators, Forensic Accountants, Legal Practitioners and Non-Accountants and aims at enhancing participants' knowledge and application of effective investigative approaches that supports the determination of a claim in a business environment

Training Schedule

 1st August, 2023
 9:00am - 4:00pm
Course: Leadership Essentials
Mode Virtual / In-person

Course Overview:

In these times of business complexity and constant change, visionary companies are investing in a pipeline of leaders who can help them build and secure a competitive edge. This training aims at helping you understand the new model of leadership, gain a deeper understanding of your own leadership style, understand what stops and motivates you as well as what stops and motivates others, understand the basics of coaching and managing a dispersed and

virtual workforce, build capacity to handle difficult conversations for a positive outcome, gain an in-depth understanding of how to drive a healthy and productive work culture as a leader and be fully equipped to confidently lead and manage high performing teams effectively.

This training is ideal for business owners, mid to senior level executives and new managers and offers participants the opportunity to develop and improve their business acumen and management capabilities in a dynamic and rapidly changing world. The programme answers the questions – What do leaders do differently? What are the tenets of leadership? and How leadership can be harnessed in each employee?

Training Schedule



9th – 11th August 2023



9:00am – 2:00pm

Course:

Talent Management

Mode

**Virtual /
In-person**

Course Overview:

Business today is more complex and ambiguous than ever. To survive and compete, organisations require skilled talent that are adaptable, can embrace change and continuously evolve. According to Research, 40 percent of current workers' core skills are expected to change within 5 years and 60 percent of the skills required in 10 years' don't yet exist (Source: World Economic Forum, The Future of Jobs, 2020).

This, coupled with the war for talent makes it even more important to build a game-changing talent strategy. "Being in tune with talent" is a program designed to help participants develop a well-defined talent strategy that drives the achievement of business strategy.

A well-defined talent strategy drives the achievement of business strategy. This training is ideal for HR Professionals, Entrepreneurs, Business Leaders and aims to help participants understand the implications of having the right talent against business strategies, it provides a road map to designing a talent strategy, identifying future talent requirements, gaps and priorities as well as developing interventions for talent gaps.

Training Schedule



17th August, 2023



9:00am

Course:

**Tax Compliance in
Ghana**

Mode

**Virtual /
In- person**

Course Overview:

The Ghana Revenue Authority continues to improve on the application of the tax laws in a bid to increase revenue from taxes. This implies that organisations should be abreast with new legislations and ensure compliance to all such tax laws and enactments. This course will give participants insight into the various tax types, amendments, new enactments and what is expected from managers to ensure tax compliance throughout the year.

This course will essentially address the following key areas:

- The various filing requirements for direct and indirect taxes
- Managing timelines for the filing of tax returns to minimise penalty exposure during tax audits
- Appropriate computation of these taxes to ensure accuracy and minimise interest exposure during tax audits.

Training Schedule



21st – 25th August 2023



8:00am – 4:00pm

Course:

ISO/IEC 27001 Lead Auditor

Mode

**Virtual /
In- person**

Course Overview:

The ISO/IEC 27001 Lead Auditor training enables participants to develop the necessary expertise to perform an Information Security Management System (ISMS) audit by applying widely recognized audit principles, procedures and techniques. This training is ideal for auditors seeking to perform and lead Information Security Management System (ISMS) certification

audits, managers or consultants seeking to master an Information Security Management System audit process, individuals responsible for maintaining conformance with Information Security Management System requirements, technical experts seeking to prepare for an Information Security Management System audit and expert advisors in Information Security Management.

During this training course, you will acquire the knowledge and skills to plan and carry out internal and external audits in compliance with ISO 19011 and ISO/IEC 17021-1 certification process.

By the end of this training course, the participants will be able to explain the fundamental concepts and principles of an information security management system (ISMS) based on ISO/IEC 27001, interpret the ISO/IEC 27001 requirements for an ISMS from the perspective of an auditor, evaluate the ISMS conformity to ISO/IEC 27001 requirements, in accordance with the fundamental audit concepts and principles, plan, conduct, and close an ISO/IEC 27001 compliance audit, in accordance with ISO/IEC 17021-1 requirements, ISO 19011 guidelines, and other best practices of auditing and manage an ISO/IEC 27001 audit program.

Training Schedule



4th September 2023



9:00am – 4:00pm

Course:

**Anti Money Laundering
(AML) Training**

Mode

**Virtual /
In- person**

Course Overview:

The challenge of managing money laundering risk in a global economy is one that demands a co-ordinated strategy and a shared awareness of emerging trends in criminal behavior and regulation.

To mitigate and prevent the threat money laundering poses, it is crucial for managers and professionals to recognize, create, and maintain a risk-based and comprehensive anti-money laundering/counter terrorist financing efforts.

The provision of effective anti-money laundering (AML) training is essential in helping organizations prevent the negative impact money laundering and terrorist financing can have on society, the economy, organizations, their customers and employees and meet obligations under the Anti-Money Laundering Act, 2020 (Act 1044) and associated regulations/directives. In this course, participants will gain requisite knowledge and skills required to be proficient and implement effective AML programs.

This training is ideal for Management, Board of Directors, Risk & Regulatory Officers, Compliance Officers, Anti-Money Laundering Reporting Officers, Auditors (Internal & External), Accountants, Investigators, Legal Practitioners, Non-Accountants.

Training Schedule



12th-13th Sept., 2023



9:00am – 3:00pm

Course:

Rethinking Learning

Mode

**Virtual /
In- person**

Course Overview:

Organizations need to learn more than ever as they confront this volatile and uncertain business environment filled with intense competition, advances in technology, and rapid changes in both customer needs and market drivers. In this highly interactive workshop, we will:

- Explore what it means to be a learning organization
- Understand how we connect learning with the business strategy
- Gain insight in trends in learning especially in a virtual world
- Experience how to set up, manage and evaluate a leading practice learning program

This training is ideal for Learning & Development Professionals, HR Professionals and Business Leaders and will take participants through some sound principles of learning design, and how to create great learning experiences within constraints of time and resources.

Training Schedule

 25th–29th Sept., 2023

 9:30am – 4:00pm

Course:

Business Planning

Mode

**Virtual /
In-person**

Course Overview:

With the current economic climate, businesses are becoming more open to expanding their scope of work to attract other business opportunities. Entrepreneurs and investors are also setting up and investing in businesses as a means to generate more income. It is therefore important for businesses to plan to guide their growth, operations, and prospects and also position themselves well to ensure that the goals of the company are adequately achieved and continues to operate for the foreseeable future.

This training will equip participants with the requisite knowledge and expertise to understand and prepare business plans that will position businesses to achieve its long-term objective as well as attract potential investors.

Training Schedule



19th October 2023



9:00am

Course:

Transfer Pricing - Major Issues and Concerns

Mode

Virtual / In- person

Course Overview:

Transfer pricing has become an area of concern for a lot of multinational entities (MNEs) due to the complexity of the process associated with related party transactions and transfer pricing audits. With the government's proportion of tax revenue to total revenue targeted at 78% of the total tax revenue for the 2023 fiscal year, transfer pricing will become an integral part of revenue mobilisation

for the Ghana Revenue Authority (GRA). Thus the purpose of this training is to discuss the major issues and concerns of transfer pricing and ways to support businesses gain more clarity to deal with them to ensure compliance.

This course will essentially address the following key areas:

- Business Restructuring and Valuation
- Documentation Requirements per region and per country
- Transfer Pricing (Post) Controversy Management
- Design and development of a Transfer Pricing Policy

Training Schedule



30th-31st Oct., 2023



9:00am – 3:00pm

Course:

Shaping HR Strategy

Mode

**Virtual /
In- person**

Course Overview:

This training covers a number of key topics aimed to help participants understand the basics of workforce strategy – sourcing, deploying, engaging, rewarding and developing talent, identify external factors in strategy development, have a better understanding of the HR strategy development process, implement and monitor HR strategy and fully get to grips with HR analytics in strategy implementation

HR as the custodian of People and Culture can transform an organisation's performance through its people. As an HR Professional, it is essential to understand how to shape HR programmes linked to corporate goals and priorities.

This training has been specially curated for HR professionals and business leaders and knowledge gained from this training will help these participants gain detailed insight on how to develop and execute HR strategies that align with organizational strategies, review their organisations approach to employee acquisition, learning, performance management, career development, succession planning and retention, ensure talent management initiatives are tied to HR strategies, create a sense of direction across the organisation, focused on the ultimate organisational goals, stay ahead of competition and proactively respond to change and build a formidable workforce that is results-driven.

Training Schedule



9th November 2023



9:00am - 4:00pm

Course:

**Budgeting and Planning
Essentials**

Mode

**Virtual /
In- person**

Course Overview:

Budgeting is a critical process for any entity, whether it is a small business or a large corporation. The budgeting process is essential for an entity to plan, control, and monitor its financial activities. It helps to ensure that an entity is using its resources effectively and efficiently, and it provides a framework for decision-making and performance measurement.

This training equips managers and budget holders with the practical knowledge needed to significantly influence financial decisions. Using the essential tools and skills from the training exercise will help you prepare budgets and make informed decisions.

This training will focus on the benefits of budgeting, the budgeting process, budgeting techniques, and budget monitoring.

This session is ideal for directors and managers in technical, operational financial and other non-financial areas, responsible for budget preparation and management reporting.

Training Schedule



13th-17th November 2023



8:00am - 4:00pm

Course:

ISO/IEC 27001 Lead Implementer

Mode

**Virtual /
In- person**

Course Overview:

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defence is the proper implementation and management of information security controls and best practices. Information security is also a key expectation and requirement of customers, legislators, and other interested parties.

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Training Schedule



20th-24th November, 2023



10:00am

Course:

**Resourcing – Attracting
& Selecting the best
candidate**

Mode

**Virtual /
In-person**

Course Overview:

Employing the right talent for your business may be the most important differentiator between success and failure. An effective recruitment and selection process helps to attract the best talent, reduce turnover and drive engagement, while a robust induction process helps fast track new employees into productive members of your organization. Mistakes in either the selection or the on-boarding processes can prove costly and disruptive to your business.

This workshop is ideal for Business owners, HR Professionals and Business Leaders and explores how best to attract the right talent to meet strategic requirements, develop your own unique employer value proposition and position your opportunities in a highly competitive market for talent. It also facilitates the recruitment process and exposes the diverse leading practice selection methods available to you and enhances your onboarding process to ensure new employees hit the ground running.



Tailor made trainings

At KPMG we offer a wide range of tailor made training programmes. In addition, organisations can make arrangements for the below training programmes or others to be developed to suit their organisation and be delivered. Our resource persons are flexible and are also available to deliver workshops and trainings at the client's office location.



Accreditations

At KPMG, we understand that certificate programmes provide learners with an opportunity to train and develop a specialized skillset. Once you've earned certification, you show that not only do you take your career seriously enough to spend time and money on continuing your education and expanding your abilities, but also that you have knowledge in your field that not everyone will possess.

Because we understand the importance of certifications, we can assure you that once you have successfully completed any of our training modules, you will receive a certificate of participation from KPMG, some of which are CPD eligible under the following professional bodies: Chartered Institute of Taxation (CIT), Association of Chartered Certified Accountants (ACCA) and Institute of Chartered Accountants (ICAG).





For information about our courses,
modules, course fees or how we can
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